

BP-03182



BIDDER CHECK LIST

HAVE YOU SIGNED BID	_____
SIGNED AFFIDAVIT PAGE	_____
INCLUDED PROPER BID BOND	_____
FILLED OUT ALL APPLICABLE FORMS	_____
RETURNED ORIGINAL & DUPLICATE	_____
COPIES OF BID DOCUMENTS	_____

CITY OF BALTIMORE

SPECIFICATIONS AND PROPOSAL

FOR

STEEL SUB BASES FOR STREET LIGHTING

TO - THE BUREAU OF PURCHASES

CONTRACT NUMBER – BP-03182

RETAIN THIS COPY FOR YOUR FILE

DATE DUE JUNE 4, 2003 11:00 A.M.

NOTE: QUESTIONS CONCERNING THESE SPECIFICATIONS AND PROPOSAL SHOULD BE DIRECTED TO THE BUYER.

J. R. DAVIS, BUYER SUPERVISOR

TELEPHONE - (410) 396-5736

FAX – (410) 396-1822

Email – john.davis@baltimorecity.gov

SPECIAL CONDITIONS

I. SCOPE

For furnishing **STEEL SUB BASES FOR STREET LIGHTING** are called for in the contract documents and Bid Proposal Sheets.

II. APPLICATION

To be delivered F.O.B. destination to any City installations or agency including those installations or agencies located outside the City Limits

III. CONTRACT PERIOD

This is a requirements type contract for a period of **two (2) years**. The time during which orders may be issued under this contract will terminate at the expiration of the above specified period, which will for the purpose of determining the ending date, start at the discretion of the City Purchasing Agent after the contract award date and the receipt of other applicable documents for the award of the items and/or services involved. This contract may be extended for an **additional two (2) year period** under the same terms and conditions at the sole discretion of the City.

IV. QUANTITIES

Delete (A) of Item 2, Reservations of General Conditions of Bid Proposal, Page 1, and insert the following in lieu thereof:

- A. Unless stated otherwise in this Specifications and Proposal the City of Baltimore is obligated during the period stipulated to purchase all of its normal requirements of the supplies or services specified from the Seller/Sellers, and the Seller/Sellers are obligated to supply the quantities which the City of Baltimore requires for its operation. **THE DOLLAR VALUE AND/OR QUANTITIES STATED HEREIN ARE GIVEN AS GENERAL GUIDE FOR BIDDING BUT ARE NOT GUARANTEED AMOUNTS, BUT THEY REPRESENT THE BEST ESTIMATE OF THE CITY.**
- B. Actual requirements ordered may be more or less than those estimated herein. If, however, at the end of the period that the contract is legally in force, the City has not placed order(s) for the amount of materials, supplies and /or services estimated in this proposal, said contract may be declared null and void, in which case it will be considered as having terminated. The City will then solicit bids for a new contract at its sole discretion.

V. METHOD OF PURCHASING

Purchase Orders or Order Releases will be issued from time to time in such quantities as may be needed by the City.

SPECIAL CONDITIONS – CONTINUED:

VI. DELIVERY POINT

Prices quoted in the Bid Proposal Section are to include all transportation charges for inside delivery to the floor of the Bureau of Purchases Warehouse, located at 1801 E. Oliver Street, Baltimore, Maryland 21213, or other delivery point as designated on purchase order release. Twenty-four notices prior to any delivery is required, call (410) 396-9013.

VII. DELIVERY SCHEDULE

Within 30 calendar days following the issuance of a delivery authorization. Deliveries will be accepted only during the formal working hours on normal working days. Call (410) 396-9013 at least 24 hours in advance of delivery.

VIII. METHOD OF AWARD

Award will be made to the low responsive and responsible bidder.

IX. NOTICE OF AWARD

Promptly after award by the Board of Estimates, the successful bidder will receive an “Award Notification” letter from the City Purchasing Agent enclosing documents which MUST be executed and returned to the Buyer within ten days. This period will be included in the completion time. When these documents are received by the Buyer, a purchase order will be issued after which work may commence or shipments may begin.

X. FIRST SOURCE HIRING PROGRAM

See instructions/forms enclosed with this solicitation package.

DETAILED SPECIFICATIONS

ITEM #1A

Steel Sub-Bases as required and shown on standard no. BC801-03 Shall consist of one welded steel shaft of the best quality hot rolled basic open hearth steel plate or copper bearing steel plate cold rolled formed one-quarter ($1/4$) inch thick and forty-eight inches long, with a top plate five-eighths ($5/8$) inches thick, circular in form and thirteen (13) inches in diameter with an eight and one-quarter ($8\frac{1}{2}$) inch hole in the center. This circular plate is to be drilled and tapped to accommodate four (4) 1" x 3" stainless steel bolts. The two (2) columns of the steel sub-bases are to be formed to the proper circle to fit the eight and one-quarter ($8\frac{1}{4}$) inch hole in the top plate.

The bottom plate is to be at least eight and one-quarter ($8\frac{1}{4}$) inches in diameter and five-eighths ($5/8$) inch by twelve (12) inch steel plate one-quarter ($1/4$) inch thick is to be securely welded to the underside of the top plate and to the side of the circular tube as shown on standard.

The inside and outside of each sub-base shall be painted with two (2) coats of rustoleum, or other approved primer and one (1) coat of black asphalt paint.

DETAILED SPECIFICATIONS

ITEM 1B

Steel sub-bases as required and shown on modified Standard No. BC801-03 shall consist of one welded steel shaft of the best quality hot rolled basic open hearth steel plate or copper bearing steel plate cold rolled formed on quarter (1/4) inch and (48) inches long, with a top plate five-eighths (5/8) inches thick, circular in form and thirteen (13 1/2) inches in diameter with an eight and one quarter (8 1/4) inch hole in the center.

This circular plate is to be drilled and tapped to accommodate four (4) 5/8" x 3" stainless steel bolts. The two (2) columns of the steel sub-bases are to be formed to the proper circle to fit the eight and one-quarter (8 1/4) inch hole in the top plate.

The Bottom Plate is to be at least eight and one quarter (8 1/4) inches in diameter and five eighths (5/8) inch by twelve (12) inch steel plate one quarter (1/4) inch thick is to be securely welded to the underside of the top plate and to the side of the circular tube as shown on the standard.

The inside and outside of each sub-base shall be painted with two (2) coats of rustoleum, or other approved primer and one (1) coat of black asphalt paint.

BID PROPOSAL

PROPOSAL OF _____ TELEPHONE _____

ADDRESS _____ FACSIMILE _____ EMAIL _____

CITY _____ STATE _____ ZIP CODE _____

BIDS DUE: **JUNE 4, 2003** CONTRACT NO: **BP-03182-STEEL SUB BASES
FOR STREET LIGHTING**

TO THE BOARD OF ESTIMATES OF BALTIMORE CITY:

GENTLEMEN:

The undersigned agree to furnish and deliver as specified **Steel Sub Bases for Street Lighting** for the Bureau of Purchases in accordance with specification and other documents herein and at the following prices:

METHOD OF AWARD:

Award will be made to the low responsive and responsible bidder.

FIRST SOURCE HIRING PROGRAM:

See instructions/forms enclosed with this solicitation package.

ITEM #1A

2,000 EACH STEEL SUB BASES IN ACCORDANCE WITH THE
ATTACHED SPECIFICATION AND DRAWINGS
STANDARD NO. BC-801-03.

\$ _____ EACH \$ _____ TOTAL

ITEM #1B

500 EACH MODIFIED STEEL SUB BASES IN ACCORDANCE WITH
THE ATTACHED SPECIFICATION AND DRAWINGS
STANDARD NO. BC-801-03.

\$ _____ EACH \$ _____ TOTAL

Total (Item 1A thru 1B) \$ _____

F.O.B.: Destination – Inside Delivery to Floor of Warehouse

Guaranteed Delivery After Notice to Proceed _____ Days

Terms : _____
(2% 20 NET 30 Days unless otherwise stated)

